|  |  |  |  |
| --- | --- | --- | --- |
| **1-General information** | | | |
| Name of Applicant |  | | |
| Address |  | | |
| Invoice Information |  | | |
| Tel / Fax / Mobile Phone |  | | |
| e-mail /website |  | | |
| Applicant contact person |  | | |
| Person authorized to sign |  | \***Signature** |  |
| Application Date |  | | |

**\*This form should be signed by a duly authorized person.**

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| If there are companies that you own/partnership as a company or as person, please specify. | **YES FORMCHECKBOX (specify;………………………………………………)**  **NONE**   **FORMCHECKBOX** |
| Please list the closed / unclosed sanctions you have received, within the scope of the same application as a Company or Person. | **YES FORMCHECKBOX (specify;………………………………………………)**  **NONE**   **FORMCHECKBOX** |
| If you have ongoing projects with other control Body (CB), list them. | **YES FORMCHECKBOX (specify;………………………………………………)**  **NONE**   **FORMCHECKBOX** |

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| **2-Certification seek for: Indicate which regulations you want to be certified** | | | | |
| Chain of Custody FORMCHECKBOX | | | | |
| Other FORMCHECKBOX Which one: …………………….……… | | | | |
| **3-Please indicate if you seek for recertification** | **Yes FORMCHECKBOX No**  **FORMCHECKBOX** | |  | |
|  |  | |  | |
| **4-Indicate the language that producers and processors able to communicate: In case there is no possibility to find inspector who is able to communicate with the local language, a translator should be provided by the applicant.**  Turkish FORMCHECKBOX English FORMCHECKBOX French FORMCHECKBOX Russian FORMCHECKBOX Romanian FORMCHECKBOX  Bulgarian FORMCHECKBOX Arabic FORMCHECKBOX Serbian FORMCHECKBOX Persian FORMCHECKBOX Other FORMCHECKBOX Please indicate:…………….. | | | | |
| **5-Certified material supply from other certified sources**  **(Do not leave blank. Mark the appropriate choice in each line)** | | YES | | NO |
| a) We do not buy certified material from other suppliers. We produce ourselves. | | FORMCHECKBOX | | FORMCHECKBOX |
| b) We buy certified raw material and re-process in our facility or subcontracted facility. Related certificates are present for raw material we buy | | FORMCHECKBOX | | FORMCHECKBOX |
| c) We buy already final prepared product and sell, only trade: Related certificates are present for raw material we buy | | FORMCHECKBOX | | FORMCHECKBOX |

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| **Applicable FORMCHECKBOX Not Applicable FORMCHECKBOX** | | |
| **6- Relationship with Other Certification Bodies:**  **Indicate below according to which standard you were certified** | |  |
|  | **Standard** | |
|  | **Chain of Custody** | |
| Name of the Certifier |  | |
| Certificates issued |  | |
| Indicate if your application / certification was denied / refused / sanctioned |  | |
| Explain reason of denial / sanction |  | |
| Indicate corrective actions taken |  | |

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| **Applicable FORMCHECKBOX Not Applicable FORMCHECKBOX** |
| **7-** **Indicate** **Activities Performed:** |

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| **Applicable FORMCHECKBOX Not Applicable FORMCHECKBOX** | |
| **8-Storage facilities and handling, type of packing material used for storing:** | |
| **How do you store your product?** |  |
| **You have the same storage facilities for certified products and / or conventional products** |  |
| **How is the storage area cleaned, explain:** |  |
| **Do you use other farms stores, warehouses, silos? If yes mention the address:** |  |

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| **10- List of products to be certified (Should be filled in every application)** | | |  |  |
| **Name product\*** | **Approximate quantity (ton)** | | | |
| **Certified** | **Conventional** | | |
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| **11** | **The documents listed below should be prepared before inspection and sent to ETKO with the contract. Mark the presence (Yes) or absence (No) of these documents in the side column.** | **Yes / No** |
| 1 | The last control report if the enterprise has worked with another control body |  |
| 2 | Current or previous applications or certifications with FSC or other forestry certification schemes in the last five (5) years |  |
| 3 | Document showing the name of authorized person and his/her position |  |
| 4 | Detailed and general maps, parcel numbers. |  |
| 5 | The latest available FSC audit report of the last five (5) years (if any) |  |

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| **12-Checklist:** Please check following points and make sure they are all in place before you make this application. |
| a)Do you have those mentioned Regulations in your operation? YES FORMCHECKBOX NO FORMCHECKBOX |
| b)Did you check carefully your products are in compliance with those mentioned Regulations?  YES FORMCHECKBOX NO FORMCHECKBOX |
| c)Did you identify any breach of the Regulations related to your products, ingredients etc.?  YES FORMCHECKBOX NO FORMCHECKBOX |
| d)Did you take corrective measures in case you identified any problems with your products for compliance?  YES FORMCHECKBOX NO FORMCHECKBOX |
| e)Do you guarantee your products are in compliance with the mentioned Regulations above?  YES FORMCHECKBOX NO FORMCHECKBOX |

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| **13-Omission activities from inspection:** | |
| Do you have any production which is certified by another accredited certifier?  If yes, please indicate which production area: ………………………………………….. YES FORMCHECKBOX NO FORMCHECKBOX | |
| Did you receive any nonconformity from the other certifier? YES FORMCHECKBOX NO FORMCHECKBOX | |
| Are the non-compliances closed? YES FORMCHECKBOX NO FORMCHECKBOX | |
| Name of the other certifier |  |
| Last date of inspection |  |
| Please indicate clearly which part of your operation and the products certified by other certifier. |  |
| **14- RULE TO BE FOLLOWED by The OPERATOR** | |
| -By submitting this application for certification, the applicant acknowledges that he/she must comply with the applicable production rules as defined by FSC Standards and normative documents.  FORMCHECKBOX Chain of Custody FORMCHECKBOX Other (please specify) ……………  -The applicant may withdraw the application prior to issuance of a notice of non-compliance and in this case will neither receive a notice of non-compliance nor a denial of certification. However, the applicant still must bear all costs for all services that have been delivered until the withdrawal.  -If the application for certification is accepted, the applicant must sign the ETKO inspection contract in which all deeds and obligations are specified before the inspection and certification procedure can be continued. | |

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| **15-** **EXPLAIN YOUR OPERATION YOU APPLY TO ETKO FOR CERTIFICATION:** |
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