|  |  |
| --- | --- |
| Name Applicant |  |
| Address |  |
| Invoice Information  |  |
| Tel/Fax/Mobile Phone |  |
| Certification required standards |  | Other | Other |
| e-mail /website |  |
| Applicant contact person |  | \*Signature |  |
| Type of process |  | Date |  |

\*This form should be signed by a duly authorized person.

\*Applicant shall inform ETKO about any relevant changes related to applied or already approved input(s), such as: - change of supplier of raw materials used, - change of processing method / technology used or even - change of (concentration of) raw materials / ingredients used. Such information needs to be considered in the assessment procedure

**A- General Info**

|  |  |  |
| --- | --- | --- |
| 1 | Name of the technical responsible. Teknik sorumlu kişinin ismi |  |
| 2 | Which type of product do you want for input approval?  | Fertilizer [ ]  Plant protection [ ]  Growth Regulator [ ]  Processing Aids [ ]  Processing Auxiliary [ ]  |
| 3 | Which type of processing is concerned for input production? |  |
| 4 | According to which organic standards do you request input approval?  | EU Reg 2018/848 [ ]  TC 27676/2010 [ ]  NOP [ ]  OTHER Specify [ ]   |
| 5 | Do you have related Organic Standards? If yes, Which one? | EU Reg 2018/848 [ ]  TC 27676/2010 [ ]  NOP [ ]  OTHER Specify [ ]   |
| 6 | Has your product been issued for input approval before? If yes, by which certification body? |  |
| 7 | Do you have previous certification body approval letter indicating the product list? |  |
| 8 | Please provide information as to whether another Certification Body has denied certification? |  |
| 9 | What is the source of basic inputs of products for which you want to apply for input approval? | Plant [ ]  Livestock [ ]  Microorganism [ ]  Natural Resource [ ]  Natural Mineral[ ]  Amino acid[ ]  Vitamin[ ]  Enzyme[ ]  |
| 10 | Are there specification records of input for product? Do you have MSDSs of the inputs? |  |
| 11 | Product MSDS and TDS for each product is present? |  |
| 12 | List of documents received about your facility from official authority  |  |
| 13 | List of documents received about your products from official authority |  |

\*Provide an MSDS for each applied chemical input prepared according to a recognised norm.

**B-List own/subcontracted units**

|  |  |  |  |
| --- | --- | --- | --- |
| Nr | Name | Process type  | Address  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**C-List of inputs**

|  |
| --- |
| **INPUT LIST** |
| **List the products which are applicable forOrganic input approval. (Please list it as you would like to appear on the approval letter)**  |
| Trade Name Input | Composition (multi ingredient or single) | Active Agent | Non Active Agent | Processing Aids | Transferring& Other Materials | Type of Process(Mechanic-Thermal- Biological) | First time approvalYes/No | Name Producer of product | Website of producer |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |

***NOTE:*** *This form should give the general information on the production before the contract is signed. Please fill in the form and communicate it to ETKO. The scope of the desired approval should be declared by this application form. The contract will be prepared after this information form is send to ETKO. If the production has been controlled beforehand by another control body and if the products are included to the ETKO certification process in the new term, the producer will be responsible to communicate the last report to ETKO given by the preceding control body. The control date won’t be determined before the documents are completely conveyed to ETKO.*

***NOTE:*** *Inputs specifically marked as approved on confidential basis for an applicant (e.g. input developed for a specific processing operator and only applied in this context) will not be disclosed by ETKO to the other Certification Bodies and their clients.*

***NOTE:*** *Inform ETKO about any relevant changes related to apply or already approved input(s), such as:*

*- change of supplier of raw materials used,*

*- change of processing method / technology used or even*

*- change of (concentration of) raw materials / ingredients used*

*Such information needs to be considered in the assessment procedure.*