	CATALOGUE OF MEASURES COSMOS STANDARD	Doc. Nr	TI 49-C
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OBJECTIVE

By this catalog there are defined measures and consequences by the producer/processor/trader has to face with in the case of established non-conformities during practicing production / processing / marketing of organic or natural cosmetic products. This catalogue is a part of the GP 15 Procedure. ETKO takes references described in this catalogue identifying sanction levels.

EXPLANATION OF THE MARKS

Point of attention (PoA)
Minor
Major

Levels of deviation and description of procedures and consequences producer is facing with:

Level of Deviation	Description of procedure	Consequences	Validity Period
Point of attention (PoA) These issues only for your consideration for future applications, not affecting organic/natural status of the product	Advice	Issues only for your consideration for future applications	No Validity Period
Minor Measure of warning not applied in prescribed dead line or not applied in full.	Measure of warning	Possibility of products to lose their organic / natural state indirectly.	60 days
Major Major non-conformity, affecting organic/natural status of the products.	Suspension	Possibility of losing organic/natural status of the products.	30 days

If measure is defined as Point of attention in case of repeating the non-compliance that caused it, the measure becomes Minor depending of the severity.

If measure is defined as Minor in case of repeating the non-compliance that caused it, the measure becomes Major depending of the severity.


If measure is defined as Major in case of elimination the non-compliance that caused it, the application is denied

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LIST OF NONCONFORMITY OF COSMETIC PRODUCTS

		Major	Minor	PoA
1	Application is not submitted in accordance with the instructions of ETKO	+		
2	Giving incorrect data	+		
3	Deliberately omitting data	+		
4	Signature /referring to certification	+		
5	Using non allowed substances (additives and processing aids) without permission	+		
6	Products have been tested on animals	+		
7	Omitting traceability documents (purchasing invoice, sales invoice, production record etc.)	+		
8	lack of procedures such as purchasing, production cleaning, storage, customer relations, customer complaints		+	
9	Lack of documents such as cleaning record, production record, customer complaints list etc.	+		
10	There is no microbiologic analysis report for the water used or the results do not comply with hygienic standards	+		
11	Incomplete identification of raw materials in storage area but without risk of confusion		+	
12	Environmental management plan incomplete or not followed		+	
13	Products have been tested on animals	+		
14	ETKO was not submitted information related to parallel production, or plan is not present		+	
15	Same or similar varieties of organic and conventional products are produced in the same area		+	
16	Organic and conventional products are not separated appropriately	+		
17	Using GMO's and their derivate	+		
18	Using Nanomaterials	+		
19	Using Gamma and X-ray irradiation	+		
20	Using forbidden materials in packaging which are polyvinyl chloride (PVC) and other chlorinated plastics, polystyrene and other plastics containing styrene, materials or substances that contain, have been derived from, or manufactured using GMO, part of animals or substances produced by animals (e.g. leather, silk)			
21	Minor defects which do not affect the issuance of certificates in record-keeping			+
22	Major defects that affect the issuance of certificates in record-keeping	+		
23	Documentation required by ETKO is not given in time		+	
24	Documents kept for traceability does not correct,	+		
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	manipulated, corrupted			
25	Use of not approved labels with minor defects	+		
26	No use of label	+		
27	Labeling of products which is not listed on the certificate as organic, and / or distribution of products without a valid certificate	+		
28	Cleaning prior to organic processing, when separation is in time, cannot be proven	+		
29	No access is allowed to conventional products processing areas, stores.	+		
30	Falsification of documents	+		
31	Not to accept NCs without any valid objection	+		
32	Repeating NCs	+		
33	Nonconformities that affect the certification were not corrected	+		
34	Identification of products are not possible at all times of the storage		+	
35	Suitable cleaning measures were not taken before storing approved products		+	
36	Input Quality control system	+		
37	Output Quality control system		+	
38	Process Quality control system			+
39	The lack of waste management system	+		
40	Lack of Cosmos training		+	

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